

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
ARABIAN ACRES METROPOLITAN DISTRICT**

January 19, 2022 at 5:30 P.M.

Via Telephone and Video Conference Call

In attendance were Directors:

Allan Brown
Edith Coffman
Elizabeth Douglass
Lanny Hoel
Stan Claassen

Also in attendance were:

Kevin Walker, WSDM
Rebecca Hardekopf, WSDM
Lynn Willow, ORC
Members of the Public

1. ADMINISTRATIVE MATTERS

- a. Call to Order & Declaration of Quorum: President Coffman called the meeting to order at 5:30 PM and confirmed a quorum was present.
- b. Confirm any Potential Conflicts of Interest: The Directors each confirmed there were no potential conflicts of interest.
- c. Discussion and Approval of the Agenda: Director Douglas moved to approve the Agenda with removal of meeting minutes being approved as presented; seconded by Director Claassen. Motion passed unanimously.
- d. Consider Approval of Meeting Minutes from December 22, 2021: Item was postponed to be approved at next meeting.

2. FINANCIAL MATTERS

- a. Review of Billing and Collection Status: Mrs. Hardekopf updated the board on the billing and collection status.
- b. Review and Acceptance of the December 31, 2021 Unaudited Financial Status: Mr. Walker presented the December 31, 2021 unaudited financial status. Director Douglas questioned why the water usage is a negative number. Mrs. Hardekopf clarified it is most likely a Journal Entry to correct a prior month and will follow up after the meeting. Director Claassen moved to approve, seconded by Director Hoel. Motion passed unanimously.
- c. Review and Approve the Payment of Claims: Mr. Walker discussed the Dana Kepner invoice concern and issues with presentation of the payment of claims. After review, Director Claassen moved to approve the Payment of Claims with removal of the \$75 invoice to Gold Rush; seconded by Director Douglass. Motion passed unanimously.

3. MANAGEMENT MATTERS

- a. Update on Exclusion Process with Teller County: Mr. Walker discussed the Teller County Hearing with Board of County Commissioners. Once approved we can finish our process on the exclusions. Mrs. Walker brought up the discussion of new inquiries on petitions of exclusions and the cost will be more than \$200 for any of those that want to exclude after the Teller County Hearing.
- b. Discussion on Rules and Regulation modification regarding leaks: Mr. Walker discussed comparative leak adjustments policies with other Water Districts and

companies. Director Douglas request that the Board have time to think about the policy and discuss at the next meeting. Mrs. Hardekopf described the process of verifying high reads before billing them.

- c. Capital Improvements Discussion: Mr. Walker requested to differ this topic until next meeting.

4. LEGAL MATTERS

- a. Election Update: Mr. Walker updated on the board on the election process.

5. OPERATIONS

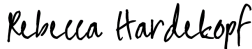
- a. ORC Report: Mr. Willow presented the ORC Report.

6. PUBLIC COMMENT: There was no public comment at this time.

President Coffman brought up the discussion of a new District Manager and Mr. Walker confirmed that Mrs. Hardekopf becoming the primary contact and District Manager moving forward. Director Brown added that he would like to have more information provided on the website for the Teller County Hearing.

7. ADJOURNMENT: Director Claassen moved to adjourn at 6:11 PM; seconded by Director Douglas. Motion passed unanimously.

Respectfully Submitted,
Walker Schooler District Managers


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 By: Recording Secretary


THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 19, 2022 MINUTES OF THE ARABIAN ACRES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

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 Allan Brown

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 Stan Claassen

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 Edith Coffman

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Elizabeth Douglass

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Elizabeth Douglass

Lanny Hoel