

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING  
ARABIAN ACRES METROPOLITAN DISTRICT**

October 19, 2016: 6:00 P.M. at

Denny's: 100 Morning Sun Drive, Woodland Park, Colorado

**ATTENDEES**

Directors present:       Kalvin McBride, Director  
                                  Rebecca Seaman, Secretary  
                                  Betty Williams, Treasurer  
                                  Elric Winterer, President

Others present:         Judy Bertrand, Metropolitan District Management  
                                  Lynn Willow, AAMD Water ORC

Members of the Public: See attached list

**ADMINISTRATIVE  
MATTERS**

Attendance and Agenda: President Winterer called the meeting to order at 6:00 p.m. and a quorum was noted.

Treasurer Williams made a Motion to modify the Agenda to allow Tim from Dana Kepner to present the Sensus bids when he arrived. Secretary Seaman seconded said Motion and it was unanimously approved.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. There were no conflicts.

Minutes: Treasurer Williams made a Motion to approve the Minutes from the September 21, 2016 Board meeting, with Secretary Seaman seconding said Motion. The Minutes were unanimously approved.

**OPERATORS REPORT**

Secretary Seaman stated that two homeowners were posting on the Nextdoor website that there was a 'wet spot' in the road. This spot had already been excavated by the Water Operator months ago and found to be a natural spring and not related to the water system.

Tim from Dana Kepner brought meters and transmitters to show the Board the product that would allow for drive-by meter reading. The radio costs \$165 per unit with the meter priced at \$140. He stated that we could get a discount if ordered as a package. The meter has a life expectancy of 25 years.

The Manager brought an invoice from National Meter that showed the price for the software, laptop and meter reading devices at \$18,000 vs. approximately \$69,000 for the Sensus software.

The Board stated they would need to investigate this further and perhaps apply for a grant that would assist with upgrading the meters to readable meters.

## **MANAGER'S REPORT**

The Manager presented the revised letter from the Board to the Homeowners stating that the Bond Reserve is now fully funded. The Board approved and signed the letter and the Manager will have it posted on the [www.aametro.net](http://www.aametro.net) website.

Secretary Seaman made a Motion to start the November 16th board meeting at 5:00 p.m. in order to hold a work session regarding the Capital Improvement Plan. The Motion was seconded by Treasurer Williams and unanimously approved.

## **FINANCIAL MATTERS**

Claims: The Manager presented the claims and Secretary Seaman made a Motion to approve; with Treasurer Williams seconding. The claims were unanimously approved.

Financial Reports: The Manager presented the Balance Sheet (Statement of Net Position) and the Income Statement (Statement of Revenue, Expenses and Net Position). Treasurer Williams made a Motion to accept the unaudited financials; with Director McBride seconding said Motion. The Financial Reports were unanimously accepted.

2017 Budget Presentation: The Manager presented the budget by fund; with 2016 year to date actuals, 2016 projection and 2017 budget. Secretary Seaman made a Motion to approve the budget with changes to fees that incorporated 151 homes. Director McBride seconded said Motion and the Board unanimously approved the Manager making these changes and preparing the Resolutions for next month's board meeting.

## **PUBLIC COMMENT**

Tim with Dana Kepner presented information on Sensus meters and software. (See ORC Section.)

## **ADJOURNMENT**

Director McBride made a Motion to adjourn the meeting at 8:01 p.m. with Secretary Seaman seconding. The meeting was adjourned.

The next regular meeting is scheduled for November 16, 2016 at 5:00 p.m. at Denny's; 100 Morning Sun Drive, Woodland Park, Colorado.

Respectfully submitted,  
Judy Bertrand, District Manager: Secretary

**THESE MINUTES APPROVED AS THE OFFICIAL OCTOBER 19, 2016 MINUTES OF ARABIAN ACRES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS.**

**(Signed copy in possession of the District Manager)**

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Kalvin McBride, Director

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Rebecca Seaman, Secretary

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Betty Williams, Treasurer

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Robert (Elric) Winterer, President