

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
ARABIAN ACRES METROPOLITAN DISTRICT**

July 20, 2016: 6:00 P.M. at

Denny's: 100 Morning Sun Drive, Woodland Park, Colorado

ATTENDEES

Directors present: Kalvin McBride, Director
 Rebecca Seaman, Secretary
 Elric Winterer, President

Others present: Judy Bertrand, Metropolitan District Management
 Lynn Willow, AAMD Water ORC

Members of the Public: See attached list

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: President Winterer called the meeting to order at 6:00 p.m. and a quorum was noted. Secretary Seaman made a Motion to excuse Treasurer Williams; with Director McBride seconding said Motion. Treasurer Williams was unanimously excused.

The Manager requested that the discussion on lowering the late fees and raising Tier 1 usage rate be postponed in order for her to present the Draft 2015 Audit. Secretary Seaman made a Motion to postpone this discussion; with Director McBride seconding said Motion. The discussion of lowering rates to a future meeting was unanimously approved.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. There were no conflicts.

Minutes: Approval of the Minutes from the June 29, 2016 Board meeting was postponed until July 20, 2016 in order for Treasurer Williams to review.

POA use of District Property: The Board had been contacted by the President of the POA regarding allowing the POA to use District property for storage. Mr. Willow stated that the location was at the SW corner of Silbani and Donzi. The Board discussed that as long as the shed was mobile and could be moved off the property that they saw no reason not to allow. However, they wanted to make it clear that this property was not being transferred to the POA. Secretary Seaman made a Motion to allow the District Manager to contact the attorney regarding this issue and possibly create an agreement, with the POA paying for the contract preparation charges. Director McBride seconded said Motion and it was unanimously approved.

President Winterer raised the issue of signs that state "Beware of Leaks". He stated that these may do a disservice to the community with potential buyers being concerned with these signs. Secretary Seaman made a Motion to remove the signs and store them; with

Director McBride seconding said Motion. The Motion was unanimously approved and Mr. Willow will remove them within the week.

OPERATORS REPORT

Mr. Willow stated that the pumping was out of control in Building B. He discussed metering the wells and said that they would need to excavate, put rings inside, install the backflow preventer, meter them, spicket them and establish feeder lines. The meters need to be installed before winter.

The ORC stated that we will be getting a bill from Browns Hill for \$6,974 for repair of the SCADA system.

He mentioned that Building A is not set up the same as Building B as it has no alarms. The cost for installing a SCADA system into Building A would be around \$12,000

MANAGER'S REPORT

The Manager presented her report and there was discussion of the new website: www.aametro.net. President Winterer stated that he believed the District did owe Active Web \$84; however, Sandy Zuniga mentioned that we should contact them to make sure the total bill does not include the POA site as well. The Board requested that MDM add email addresses for the Board.

The Manager requested retroactive approval for the transfer of \$15,000 from Key Bank to Park State Bank to cover the checks. Director McBride made a Motion to approve the transfer with Secretary Seaman seconding said Motion. The transfer was unanimously approved.

The Manager requested authorization to transfer \$15,000 from Key Bank to ColoTrust for funding the bond reserve. Secretary Seaman made a Motion to approve this transfer with Director McBride seconding. The transfer was unanimously approved.

The Manager mentioned that Craig Baker had still not completed the Application of Tap. The ORC mentioned that Mr. Baker needed to have his excavator contact him 2 days prior to installation. Mr. Baker has not done so.

FINANCIAL MATTERS

Claims: The Manager presented the claims and Secretary Seaman made a Motion to approve; with Director McBride seconding. The claims were unanimously approved.

Credit Card: The Board discussed obtaining a credit card fo the ORC with the Treasurer being the holder of the card.

Financial Reports: The Manager presented the Balance Sheet (Statement of Net Position) and the Income Statement (Statement of Revenue, Expenses and Net Position). Secretary Seaman made a Motion to accept the unaudited financials; with

Director McBride seconding said Motion. The Financial Reports were unanimously accepted.

2015 Audit: The Manager presented the Draft 2015 Audit to the Board and stated that John Cutler and Associates would be providing the Final Audit within the next week. It was noted that it was a clean audit with the only comment related to a lack of bond reserve. However, the reserve position improved dramatically in the second half of 2015 and 2016. The Auditor will file the Audit with the State Auditor by July 31st, as required by Statute.

PUBLIC COMMENT

The public was in attendance to get updates and find out about the POA use of AAMD property.

ADJOURNMENT

Secretary Seaman made a Motion to adjourn the meeting at 7:22 p.m. with Director McBride seconding. The meeting was adjourned.

The next regular meeting is scheduled for August 17, 2016 at 6:00 p.m. at Denny's; 100 Morning Sun Drive, Woodland Park, Colorado.

Respectfully submitted,
Judy Bertrand, District Manager: Secretary

THESE MINUTES APPROVED AS THE OFFICIAL JULY 20, 2016 MINUTES OF ARABIAN ACRES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Manager)

Kalvin McBride, Director

Rebecca Seaman, Secretary

Betty Williams, Treasurer

Robert (Eric) Winterer, President