

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
ARABIAN ACRES METROPOLITAN DISTRICT**

August 17, 2016: 6:00 P.M. at

Denny's: 100 Morning Sun Drive, Woodland Park, Colorado

ATTENDEES

Directors present: Calvin McBride, Director
 Rebecca Seaman, Secretary
 Betty Williams, Treasurer
 Elric Winterer, President

Others present: Judy Bertrand, Metropolitan District Management
 Lynn Willow, AAMD Water ORC

Members of the Public: See attached list

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: President Winterer called the meeting to order at 6:00 p.m. and a quorum was noted.

The Agenda was approved.

Secretary Seaman mentioned holding the meetings at 5:00 p.m. instead of ~~5~~⁶:00 p.m. in the future. Director McBride stated he doesn't see meeting at 5:00 p.m. as an issue. The Board agreed to discuss this issue at a later meeting.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. There were no conflicts.

Minutes: As the Minutes from the June 29, 2016 Board meeting was postponed until Treasurer Williams was in attendance, both the June and July Minutes were presented to the Board. Treasurer Williams made a motion to accept June's and July's Minutes; with Secretary Seaman seconding said Motion. The Minutes were unanimously approved.

POA use of District Property: The District Manager had emailed Attorney Jason Downie regarding preparing a document allowing for the POA to use the District's property for storing equipment. The Board agreed to discuss this issue at the September 2016 meeting after Mr. Downie prepared the document.

OPERATORS REPORT

Mr. Willow presented the Operators Report and Secretary Seaman asked about the status of metering the wells. Mr. Willow stated that he is still waiting on the excavation. He purchased 5 loads of water this month. The Water Operator said that Missions shut

the wells off this month and Secretary Seaman stated she had not received any email notifications.

Mr. Willow stated that the amount billed could be 10-20% lower than the 500,000 gallons produced. Secretary Seaman requested the number of gallons billed to compare with the production. Mr. Willow stated that there are small leaks throughout the system and problems with aging meters reading incorrectly.

The Board discussed Craig Baker's tapping in and the Manager stated that he has still not completed the Tap Application form. The Manager will check the Rules and Regulations to ensure that monthly base billing can start in October 2016.

The Water Operator stated that there were epoxy issues inside the tank that were found when the tank was cleaned. The tank is made of steel; not concrete.

MANAGER'S REPORT

The Manager stated she would be posting the Notice of Budget in the Pikes Peak Courier for discussion of the budget at the October 19th Board meeting.

Secretary Seaman asked when grant notices would come out for Tier 1 or 2. She mentioned investigating grant writers. The Manager stated that the 3-year period due to the high Median Household Income had affected the District's ability to qualify for DOLA grants, but that there were low interest loans.

There was discussion of the capital improvement priority list and Mr. Willow stated that he now believed a tank allowing for 100,000 gallons of storage would take priority. The current tank holds 31,000 gallons.

Secretary Seaman stated that Tranquil Acres obtained a grant and that she would try to find out who it was through. She also mentioned that Highland Lake received a water quality grant for meters.

FINANCIAL MATTERS

Claims: The Manager presented the claims and Secretary Seaman made a Motion to approve; with Director McBride seconding. The claims were unanimously approved.

Financial Reports: The Manager presented the Balance Sheet (Statement of Net Position) and the Income Statement (Statement of Revenue, Expenses and Net Position). Secretary Seaman made a Motion to accept the unaudited financials; with Treasurer Williams seconding said Motion. The Financial Reports were unanimously accepted.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Director McBride made a Motion to adjourn the meeting at 7:12 p.m. with Treasurer Williams seconding. The meeting was adjourned.

The next regular meeting is scheduled for September 21, 2016 at 6:00 p.m. at Denny's; 100 Morning Sun Drive, Woodland Park, Colorado.

Respectfully submitted,
Judy Bertrand, District Manager: Secretary

THESE MINUTES APPROVED AS THE OFFICIAL AUGUST 17, 2016 MINUTES OF ARABIAN ACRES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Manager)

Kalvin McBride, Director

Rebecca Seaman, Secretary

Betty Williams, Treasurer

Robert (Elric) Winterer, President