



ARABIAN ACRES METROPOLITAN DISTRICT
c/o Walker Schooler District Managers
614 N. Tejon St.
Colorado Springs, CO 80903

**REGULAR BOARD MEETING
AGENDA AND NOTICE
WEDNESDAY, JANUARY 20, 2021
5:30 PM**

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/296937109>

You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

Access Code: 296-937-109

NOTICE IS HEREBY GIVEN that a Meeting of the Board of Directors of ARABIAN ACRES METROPOLITAN DISTRICT, Teller County, Colorado has been scheduled pursuant to emergency rules and regulations for Wednesday, January 20, 2021 at 5:30 p.m. via tele/videoconference for the purpose of addressing those matters in the Agenda set forth below.

Board of Directors / Term Expires

Allan Brown, 2022

Stan Claassen, 2022

Edith Coffman, 2023

Elizabeth Douglass, 2023

Lanny Hoel, 2023

Lynn Willow, ORC

Kevin Walker, WSDM

Rebecca Hardekopf, WSDM

Kristian Kulick, WSDM

1) ADMINISTRATIVE MATTERS

- a) Call to Order & Declaration of Quorum
- b) Confirm any Potential Conflicts of Interest
- c) Discussion and Approval of the Agenda
- a) Review and approve minutes from December 16, 2020 Regular Board meeting (see attached)

2) FINANCIAL MATTERS

- a) Review of billing and collection status
- b) Review and accept the December 31, 2020 Unaudited Financial Status (see attached))
- c) Review and approve the Payment of Claims (See attached)
- d) Consider approval of Glacier Construction Pay Application No. 6 (\$25,901.75) – See attached application
- e) Consider approval of Glacier Construction Change Order number 3 – (-\$34,705.00) – Change order under separate cover
- d) Update on Native Sun change orders
- e) Construction Project budget update and future steps

3) OTHER BUSINESS

- a) Trout Haven exclusion progress – (Report at the meeting)

4) OPERATORS REPORT – See Attached

5) PUBLIC COMMENT

Comments will be limited to 3 minutes. Please remain respectful of the Board of Directors as well as of your fellow residents.

6) ADJOURNMENT

THE NEXT REGULARLY SCHEDULED MEETING IS SCHEDULED FOR WEDNESDAY, FEBRUARY 17, 2021 at 5:30 p.m.

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
ARABIAN ACRES METROPOLITAN DISTRICT**

December 16, 2020 at 5:30 P.M.

Via Telephone and Video Conference Call

In attendance were Directors:

Allan Brown
Stan Claassen
Edith Coffman
Elizabeth Douglass
Lanny Hoel

Also in attendance were:

Kevin Walker, WSDM
Michael Groselle, AquaWorks
Lynn Willow, ORC
Members of the Public

1. ADMINISTRATIVE MATTERS

- a. Call to Order & Declaration of Quorum: President Coffman called the meeting to order at 5:30 p.m. and confirmed a quorum was present. She noted that Director Hoel would be joining the meeting shortly.
- b. Confirm any Potential Conflicts of Interest: The directors confirmed there were no potential conflicts of interest.
- c. Discussion and Approval of the Agenda: President Coffman requested a discussion on establishing a policy regarding Mr. Willow having to make multiple trips for shut offs and water being turned back on after payment. The Board agreed to add the discussion to Agenda item 4. ORC Report. Director Brown moved to approve the Agenda as amended; seconded by Director Douglass. Motion passed unanimously. Director Hoel joined the meeting.
- d. Review and approve minutes from November 18, 2020 Regular Board meeting: Director Douglass moved to approve the minutes from November 18, 2020 Regular Board meeting; seconded by Director Hoel. Motion passed unanimously.

2. FINANCIAL MATTERS:

- a. Review of billing and collection status: Mr. Walker reported on the billing and collection status. He noted that last month they filed 2 certifications to the Treasurer for collection and money should be received in 2021 with taxes.
- b. Review and accept the November 30, 2020 Unaudited Financial Status: Mr. Walker presented the November 30, 2020 Unaudited Financial Status to the Board. He noted the checking account is down slightly from \$300,000 due to payments made, but there is almost a year's worth of operating capital in the bank and the District is doing well financially. Mr. Walker discussed the construction budget and noted they have made 6 draws and are working on Change Order No. 2 from Glacier and Pay Application No. 4 that will be discussed later in the Agenda. President Coffman confirmed the bond payment was made in December in answer to a question from Mr. Winterer. Director Brown moved to approve the November 30, 2020 Unaudited Financial Status; seconded by Director Hoel. Motion passed unanimously.
- c. Review and approve the Payment of Claims: Mr. Walker presented the Payment of

Claims to the Board. Mr. Willow confirmed the Dana Kepner invoice is for the 1” meters for the control buildings. Mr. Groselle also confirmed they were owner-supplied, and it reads for one of the wells as technical support. Director Claassen discussed the insurance and asked if the current limits are adequate. Mr. Walker agreed they may need to have additional coverage for buildings to reflect the new construction and will research further on flood coverage limits. Director Claassen moved to approve the Payment of Claims as presented; seconded by Director Douglass. Motion passed unanimously.

- d. Consider approval of Pay Application No. 4 (\$200,556.87): Mr. Groselle presented Pay Application No. 4 and noted that it is for work done in November. He confirmed the Pay Application is in line with work completed. After review, Director Claassen moved to approve Pay Application No. 4 for \$200,556.87 as presented; seconded by Director Brown. Motion passed unanimously.
- e. Update on Native Sun change orders: Mr. Groselle explained that AquaWorks is recommending the upgrade to the newer equipment. Mr. Walker noted the Board will review that change order at the next meeting. Director Claassen confirmed the last change order will be a net credit back to the District for an estimated \$20,000.

Mr. Groselle discussed the project schedule and noted the substantial completion date is December 29, 2020 and the final completion date is January 7, 2021. He noted they are requesting a time extension that would be at no cost or harm to the District.

Mr. Walker discussed the status of the Native Sun change orders and he noted Native Sun told him the District should have a response from them by this weekend. Mr. Walker will send over Native Sun’s response and communication to the Board once received.

3. OTHER BUSINESS

- a. Trout Haven Exclusion Progress: Mr. Walker discussed the Trout Haven Exclusion project. Director Brown noted he worked with Mr. Walker on the draft of the exclusion documents and they are ready to execute and move forward. Mr. Walker will get the documents posted to the website in addition to the mailings. President Coffman commented that if an owner has multiple properties and the property lines are not vacated, then they should be treated as separate lots and required to be excluded. Mr. Walker noted that a petition for an owner with multiple lots would not cost more than a petition with just one lot. After further discussion, the Board agreed to increase the exclusion petition fee to \$200 in order to cover the costs associated. The Board directed Mr. Walker to discuss the issue of owners with multiple lots with Mr. Downie.

4. ORC REPORT: President Coffman discussed an issue with customers who have their water turned off and are wanting it to be turned back on immediately after payment. This is a problem because Mr. Willow does not work full-time in Arabian Acres and is not available to turn the water back on immediately in most circumstances. President Coffman suggested establishing a policy and communicating it on the water bill and shut off notices. She suggested a timeline of up to 48 hours to have water turned back on. After Board discussion and direction, Mr. Walker will look further into the fees associated with shut offs and inform

the Board at the next meeting.

Mr. Willow presented the monthly Operator’s Report to the Board.

5. PUBLIC COMMENT: President Coffman opened the meeting for public comment. Mr. Winterer thanked the Board for all of their efforts and how they have managed the capital improvement project. Mr. Walker asked the Board how they felt about the white color of the new control buildings. The Board agreed the color looked good. President Coffman asked if they were still working on the trees and Director Douglass confirmed the tree trimming was completed.

6. ADJOURNMENT: Director Hoel moved to adjourn the meeting at 6:47 p.m.; seconded by Director Douglass. Motion passed unanimously.

Respectfully Submitted,
Walker Schooler District Managers

By: Recording Secretary

THESE MINUTES ARE APPROVED AS THE OFFICIAL DECEMBER 16, 2020 MINUTES OF THE ARABIAN ACRES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Allan Brown

Stan Claassen

Edith Coffman

Elizabeth Douglass

Lanny Hoel

Arabian Acres Metropolitan District
Profit & Loss Budget vs. Actual
 January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1-4000 · Capital Improvement Fees	122,097.95	130,000.00	-7,902.05	93.9%
1-4020 · CORA Requests	150.00			
1-4030 · Late Fee Revenue	2,175.21			
1-4050 · Water Service Fee	102,821.20	107,503.00	-4,681.80	95.6%
1-4070 · Water Tap Fees	0.00	8,000.00	-8,000.00	0.0%
1-4080 · Water Usage	112,838.39	80,000.00	32,838.39	141.0%
2-4400 · Property Tax Revenue	116,766.04	121,646.88	-4,880.84	96.0%
2-4450 · Specific Ownership Tax	10,800.36	8,515.28	2,285.08	126.8%
2-4460 · Restitution	51.52			
2-4470 · State Senior/ Veteran Funds	5,940.04			
3-4000 · Grant Funds				
3-4110 · DOLA Grant \$1 Million	755,150.94			
Total 3-4000 · Grant Funds	755,150.94			
3-4095 · CDPHE Grant 300K	176,111.30	100,000.00	76,111.30	176.1%
Total Income	1,404,902.95	555,665.16	849,237.79	252.8%
Gross Profit	1,404,902.95	555,665.16	849,237.79	252.8%
Expense				
1-6000 · Capital Outlay-General	643.95			
1-6020 · Bank Service Charges	70.00	750.00	-680.00	9.3%
1-6030 · Website	137.84	750.00	-612.16	18.4%
1-6050 · District Management-Operating	45,000.00	50,000.00	-5,000.00	90.0%
1-6060 · Dues Fees and Subscriptions	4,452.28	3,500.00	952.28	127.2%
1-6065 · Engineering O&M	0.00	2,000.00	-2,000.00	0.0%
1-6070 · Election Expense	13,746.22	6,000.00	7,746.22	229.1%
1-6080 · Insurance Expense-Operating	15,416.00	8,000.00	7,416.00	192.7%
1-6090 · Office Supplies	16.42	500.00	-483.58	3.3%
1-6100 · Postage and Copies-Operating	1,891.20	800.00	1,091.20	236.4%
1-6110 · Audit	6,293.00	7,500.00	-1,207.00	83.9%
1-6120 · Directors Fees	9,000.00	10,000.00	-1,000.00	90.0%
1-6130 · Legal				
1-6135 · Trout Haven Exclusions	1,650.00			
1-6130 · Legal - Other	3,355.50	20,000.00	-16,644.50	16.8%
Total 1-6130 · Legal	5,005.50	20,000.00	-14,994.50	25.0%
1-6150 · Water Billing	9,599.64	5,000.00	4,599.64	192.0%
1-6170 · Chemicals and Supplies	613.38	2,500.00	-1,886.62	24.5%
1-6180 · ORC Fees-Operating	38,911.08	44,000.00	-5,088.92	88.4%
1-6190 · Repairs and Maintenance	13,819.55	20,000.00	-6,180.45	69.1%
1-6210 · Utilities	11,990.50	12,500.00	-509.50	95.9%
1-6220 · Water Distribution Purchases	27,775.00	30,000.00	-2,225.00	92.6%
1-6230 · Water Testing	6,562.18	3,000.00	3,562.18	218.7%
2-6240 · Treasurer Collection Fee	3,417.56	1,824.70	1,592.86	187.3%
3-6000 · Capital Outlay				
3-6001 · DWRF 1.5 Million Loan	1,417,625.00			
3-6002 · DOLA 1 Million Grant	476,016.50			
3-6000 · Capital Outlay - Other	76,493.61	2,100,000.00	-2,023,506.39	3.6%
Total 3-6000 · Capital Outlay	1,970,135.11	2,100,000.00	-129,864.89	93.8%
3-6030 · Bid Advertising	0.00	500.00	-500.00	0.0%
3-6050 · District Management	1,000.00			
3-6180 · ORC Fees	3,460.00			
60000 · Advertising and Promotion	0.00	500.00	-500.00	0.0%
Total Expense	2,188,956.41	2,329,624.70	-140,668.29	94.0%
Net Ordinary Income	-784,053.46	-1,773,959.54	989,906.08	44.2%
Other Income/Expense				
Other Income				
1-7020 · Interest Income - Operating	0.00	6,000.00	-6,000.00	0.0%
2-7000 · Interest Income	2,216.74	2,500.00	-283.26	88.7%
Total Other Income	2,216.74	8,500.00	-6,283.26	26.1%

**Arabian Acres Metropolitan District
Profit & Loss Budget vs. Actual
January through December 2020**

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Other Expense				
2-8000 · Bond Interest	54,406.75	54,408.00	-1.25	100.0%
2-8050 · National Rural Water Interest	1,435.83	1,578.18	-142.35	91.0%
2-8080 · Trustee Fees	250.00	250.00	0.00	100.0%
Total Other Expense	56,092.58	56,236.18	-143.60	99.7%
Net Other Income	-53,875.84	-47,736.18	-6,139.66	112.9%
Net Income	-837,929.30	-1,821,695.72	983,766.42	46.0%

Arabian Acres Metropolitan District

Balance Sheet

01/13/21

As of December 31, 2020

Accrual Basis

	<u>Dec 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
ECB Checking	689,910.12
1-1020 · Zions First National Bank	0.75
2-1000 · COLOTRUST 4001	33,166.70
2-1020 · COLOTRUST Reserve 8002	31,965.51
3-1000 · COLOTRUST-Capital Reserve 8003	237,391.96
Total Checking/Savings	<u>992,435.04</u>
Accounts Receivable	
1-1200 · Accounts Receivable	11,198.15
Total Accounts Receivable	<u>11,198.15</u>
Other Current Assets	
1-1210 · Accounts Receivable County	1,010.44
1-1300 · Property Tax Receivable	121,631.37
Total Other Current Assets	<u>122,641.81</u>
Total Current Assets	1,126,275.00
Fixed Assets	
1-1850 · Construction in Progress	699,333.06
Total Fixed Assets	<u>699,333.06</u>
Other Assets	
3-1500 · Capital Assets	1,262,622.90
3-1520 · Equipment	3,307.55
3-1540 · Land	101,000.00
3-1560 · Water Rights	172,588.00
3-1590 · Accumulated Depreciation	-474,196.00
Total Other Assets	<u>1,065,322.45</u>
TOTAL ASSETS	<u>2,890,930.51</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1-2000 · Accounts Payable	17,755.21
Total Accounts Payable	<u>17,755.21</u>
Other Current Liabilities	
DWRP 1.5 Million Loan	1,500,000.00
1-2020 · Accrued Interest	6,300.30
2-2200 · Deferred Revenue-Property Taxes	121,646.88
3-4090 · CWCB Meter Loan 400K	209,534.65
Total Other Current Liabilities	<u>1,837,481.83</u>
Total Current Liabilities	1,855,237.04
Long Term Liabilities	
2-2400 · 2007 Bonds Payable	1,040,000.00
2-2440 · Natural Rural Water	47,407.85
Total Long Term Liabilities	<u>1,087,407.85</u>
Total Liabilities	2,942,644.89

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Arabian Acres Metropolitan District

01/13/21

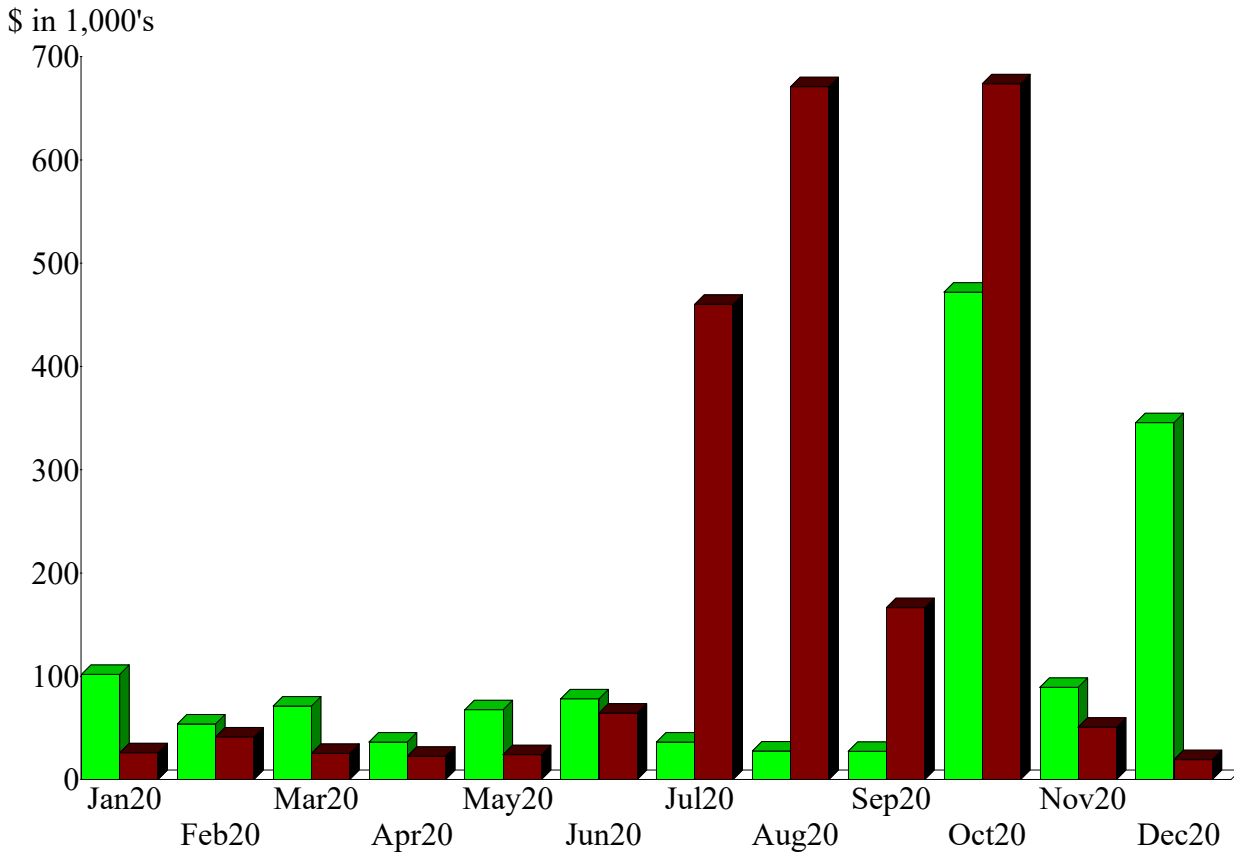
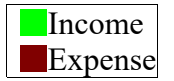
Balance Sheet

Accrual Basis

As of December 31, 2020

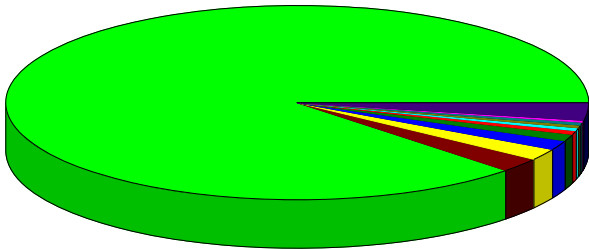
	<u>Dec 31, 20</u>
Equity	
30000 · Opening Balance Equity	215,933.51
32000 · Retained Earnings	570,281.41
Net Income	<u>-837,929.30</u>
Total Equity	<u>-51,714.38</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,890,930.51</u></u>

Income and Expense by Month
January through December 2020



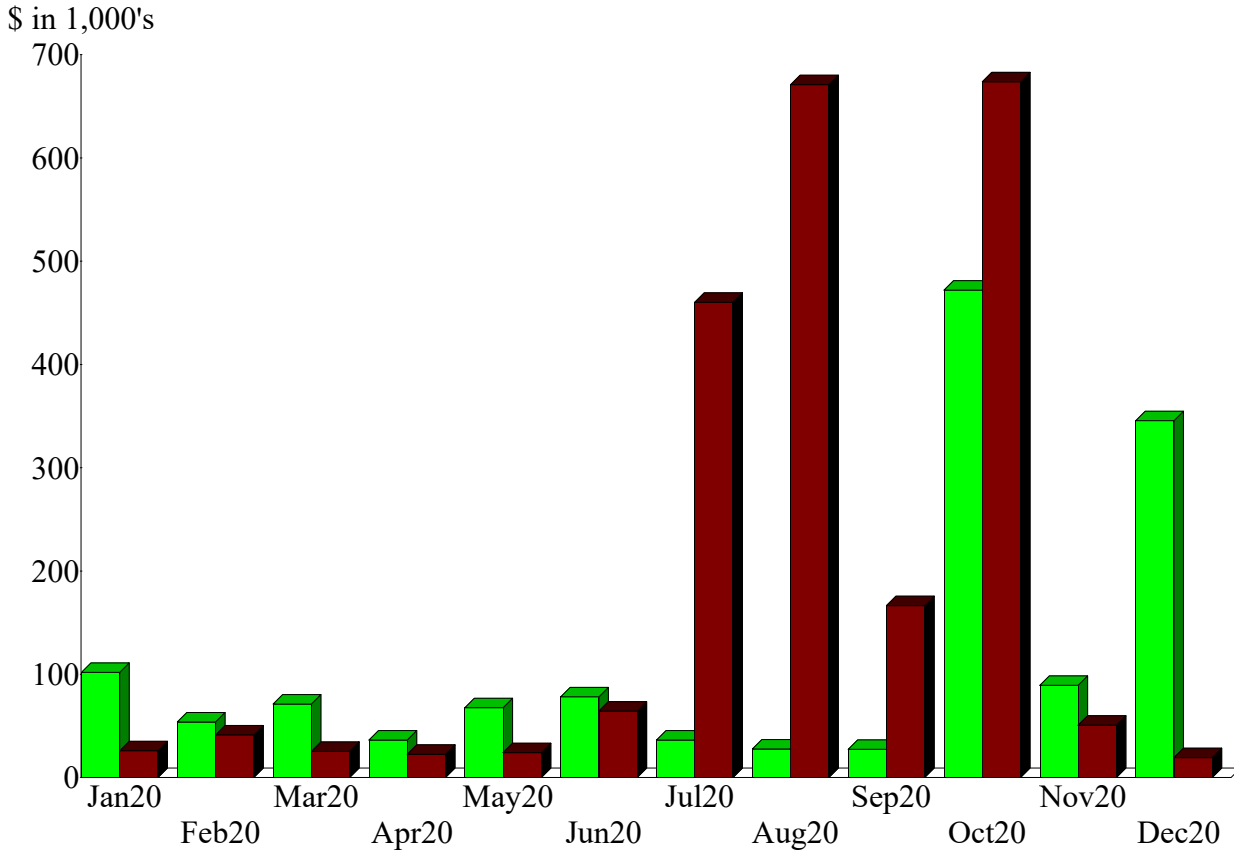
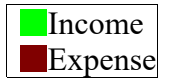
Expense Summary
January through December 2020

3-6000 · Capital Outlay	87.75%
2-8000 · Bond Interest	2.42
1-6050 · District Management-Operating	2.00
1-6180 · ORC Fees-Operating	1.73
1-6220 · Water Distribution Purchases	1.24
1-6080 · Insurance Expense-Operating	0.69
1-6190 · Repairs and Maintenance	0.62
1-6070 · Election Expense	0.61
1-6210 · Utilities	0.53
1-6150 · Water Billing	0.43
Other	1.97
Total	\$2,245,048.99



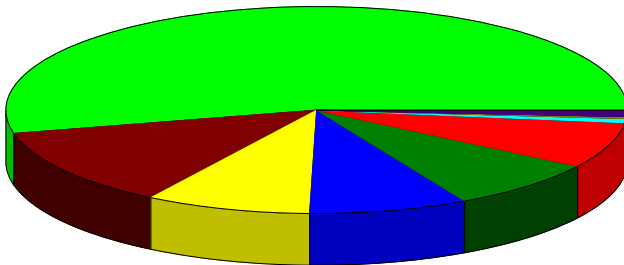
By Account

Income and Expense by Month
January through December 2020



Income Summary
January through December 2020

3-4000 · Grant Funds	53.67%
3-4095 · CDPHE Grant 300K	12.52
1-4000 · Capital Improvement Fees	8.68
2-4400 · Property Tax Revenue	8.30
1-4080 · Water Usage	8.02
1-4050 · Water Service Fee	7.31
2-4450 · Specific Ownership Tax	0.77
2-4470 · State Senior/ Veteran Funds	0.42
2-7000 · Interest Income	0.16
1-4030 · Late Fee Revenue	0.15
Other	0.01
Total	\$1,407,119.69



By Account

Arabian Acres Metropolitan District PAYMENT REQUEST

1/20/2021

GENERAL FUND

Company	Invoice	Date	Amount	Retainage	Amount this Draw	Comments
Edith Coffman	01202021EC	1/20/2021	\$ 100.00		\$ 100.00	
Lanny Hoel	01202021LH	1/20/2021	\$ 100.00		\$ 100.00	
Elizabeth Douglas	01202021ED	1/20/2021	\$ 100.00		\$ 100.00	
Allan Brown	01202021AB	1/20/2021	\$ 100.00		\$ 100.00	
Stan Claassen	01202021SC	1/20/2021	\$ 100.00		\$ 100.00	
Dana Kepner	3060544-00	11/5/2020	\$ 643.95		\$ 643.95	
El Paso County Public Health	123120	12/31/2020	\$ 123.00		\$ 123.00	
IREA	40045402	1/11/2021	\$ 118.94		\$ 118.94	ACH
IREA	40032202	1/11/2021	\$ 133.02		\$ 133.02	ACH
IREA	40299901	1/11/2021	\$ 163.04		\$ 163.04	ACH
IREA	43071702	1/11/2021	\$ 18.89		\$ 18.89	ACH
IREA	43183502	1/11/2021	\$ 356.71		\$ 356.71	ACH
J.A. Excavation & Septic's LLC	Contracted122020	12/31/2020	\$ 2,650.00		\$ 2,650.00	
J.A. Excavation & Septic's LLC	Contracted122020	12/31/2020	\$ 500.00		\$ 500.00	
Key Bank Credit Card	*8927	1/13/2021	\$ 79.04		\$ 79.04	ACH - Paid
Mailing Services Inc	14686	12/29/2020	\$ 150.19		\$ 150.19	
Mailing Services Inc	14598	12/12/2020	\$ 110.50		\$ 110.50	
Mission Communication, LLC	1047715	1/5/2021	\$ 1,126.80		\$ 1,126.80	
National Rural Water Association	2012021	2/1/2021	\$ 924.10		\$ 924.10	
Walker Schooler District Managers	6653	12/31/2020	\$ 4,468.95		\$ 4,468.95	
TOTAL			\$ 12,067.13	\$ -	\$ 12,067.13	

CAPITAL FUND

Company	Invoice	Date	Amount	Retainage	Amount this Draw	Due	Comments
AquaWorks DBO, Inc.	2234	12/31/2020	\$ 5,937.50		\$ 5,937.50		
AquaWorks DBO, Inc.	2209	12/1/2020	\$ 3,836.25		\$ 3,836.25		
TOTAL			\$ 9,773.75		\$ 9,773.75		

, Treasurer

Arabian Acres Metropolitan District

TOTAL \$ 21,840.88

APPLICATION FOR PAYMENT

TO OWNER: Arabian Acres Metropolitan District
614 N. Tejon St
Colorado Springs, CO 80903

Application No: 6
Period From: 01/01/21
Period To: 01/30/21

FROM CONTRACTOR: GLACIER CONSTRUCTION CO.
5460 South Quebec Street, Suite 200
Greenwood Village, CO 80111

Glacier Job No: 2092
Date Of This Request: 01/15/21

PROJECT: Arabian Acres Metropolitan District: Potable Water Treatment Improvement Project

CHANGE ORDER SUMMARY

		C.O. Value	Contract Total
ORIGINAL CONTRACT VALUE			
Change Orders Approved In			
Previous Months			
Through C.O. No. <u> </u>			
C.O. Approved This Month			
No.	Date Approved		
1	23-Oct-20	\$7,319.00	\$714,187.00
2	16-Nov-20	\$8,433.00	\$722,620.00
3	20-Jan-21	-\$34,705.00	\$687,915.00
CURRENT REVISED CONTRACT VALUE			\$687,915.00

OWNER'S APPROVAL FOR PAYMENT

(If This amount is not the same as item No. 8, provide explanation to the contractor.)

Date

Owner

Date

Engineer

CONTRACTOR'S APPLICATION FOR PAYMENT

1.	ORIGINAL CONTRACT VALUE	\$706,868.00
2.	Net Change By Change Order - Through C.O. No. <u>3</u>	-\$18,953.00
3.	CURRENT CONTRACT VALUE	\$687,915.00
4.	TOTAL COMPLETED & STORED TO DATE	\$687,915.00
5.	RETAINAGE: 5%	\$34,395.75
6.	TOTAL EARNED LESS RETAINAGE	\$653,519.25
7.	LESS PREVIOUS APPLICATIONS FOR PAYMENT	\$627,617.50
8.	CURRENT PAYMENT DUE	\$25,901.75
9.	BALANCE TO FINISH, INCLUDING RETAINAGE	\$34,395.75

The undersigned Contractor represents and certifies that to the best of the Contractor's knowledge, information and belief, i.) the Work covered by this Application for Payment has been completed in accordance with the Contract Documents; ii.) that all amounts have been paid by the Contractor to its Subcontractors, Laborers and Material Suppliers for Work which previous Applications for Payment were issued and payments received from the Owner; iii.) that all taxes of every kind payable as a result of performance of this Agreement have been or will be paid to the appropriate authorities, and iv.) the current payment shown herein is now due.

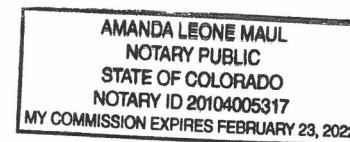
By:  Date: 14-Jan-21

State of: Colorado County of: Arapahoe

Subscribed and sworn to before me this 14th day of January, 2021

Notary Public: 

My Commission expires: 02-23-22



CONTINUATION SHEET

Project Name: Potable Water Treatment Improvement Project

CONTRACTOR: GLACIER CONSTRUCTION CC
 APPLICATION No: 6
 APPLICATION DATE: 01/14/21
 BILLING PERIOD THROUGH: 01/30/21

PAGE: 1

A ITEM No.	B DESCRIPTION OF WORK	C QUANTITY	UNIT	UNIT PRICE	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % (G - C)	I BALANCE TO FINISH	I RETAINAGE
						QUANTITY COMPLETE	FROM PREVIOUS APPLICATION (D + E)					
01	Control Building A (including Electrical)	1.00	LS	300,000.00	300,000.00	1.00	285,000.00	15,000.00	300,000.00	100%		See Cover Sheet
02	Control Building B (including Electrical)	1.00	LS	292,800.00	292,800.00	1.00	292,800.00		292,800.00	100%		
03	SCADA Improvements	1.00	LS	36,500.00	36,500.00	1.00	34,675.00	1,825.00	36,500.00	100%		
04	Well 3R	1.00	LS	39,934.00	39,934.00	1.00	5,994.00	33,940.00	39,934.00	100%		
05	Well 10	1.00	LS	37,634.00	37,634.00	1.00	26,429.00	11,205.00	37,634.00	100%		
06	Change Order #001	1.00	LS	7,319.00	7,319.00	1.00	7,319.00		7,319.00			
07	Change Order #002	1.00	LS	8,433.00	8,433.00	1.00	8,433.00		8,433.00			
08	Change Order #003	1.00	LS	-34,705.00	-34,705.00	1.00		-34,705.00	-34,705.00			
Total		8.00			687,915.00		660,650.00	27,265.00	687,915.00	100.0%		

ARABIAN ACRES METROPOLITAN DISTRICT

MONTHLY OPERATIONS REPORT

December 4, 2020 to January 5, 2021

Submitted by: Lynn Willow, O.R.C/Operator

TOTAL WATER PUMPED

Control A 346,534

Control B 16,179

TOTAL PURCHASED WATER

Trucked – 0

(Amount actually received per each 4,000 gallon load is generally 200-300 gallons less due to standard and typical hauling losses)

OPERATIONS & MAINTENANCE ISSUES

- 1) Bac-T samples for the month have been taken and are negative.
- 2) Read, recorded and turned in meter reads.
- 3) Bac.T for Control A has been taken for startup, and passed.
- 4) Control B is connected and pumping water by manual control only at this time. Still trying to get chemical pumps to work off of SCADA auto run. Should be completed week of 1-4-21
- 5) New building for Control A has arrived and is being plumbed in.
- 6) Customer had frozen meter in meter pit. Thawed and put heat tap in pit.
- 7) Working with Glacier on CIP.

OTHER BUSINESS:

Winter temperatures are here. Please check water lines in your house to make sure they are insulated properly.

Please call for water turn off, if you are planning to leave for an extended period of time this winter and remember to check the AAMD website for hints on how to protect your inside water lines during the winter months.